

By-Laws for the Los Angeles Equine Advisory Committee (LAEAC)

Revised March 2026

ARTICLE I: NAME

The name of the organization is the Los Angeles Equine Advisory Committee (LAEAC).

ARTICLE II: PURPOSE AND MISSION

SECTION 2.01 The purpose of the LAEAC is to work with City Departments to address equine issues in the City of Los Angeles.

SECTION 2.02 LAEAC's activities may include the following:

- A. Collecting and organizing all City of Los Angeles planning documents pertaining to equestrian issues.
- B. Communicating with other government agencies; Federal, state and county, about their policies and activities that might have an impact on the Los Angeles equestrian community.
- C. Collecting maps and guidelines on Equestrian Trail systems within the City of Los Angeles.
- D. Producing a document, with finding, that defines measures that the LAEAC believes is of importance to equine issues in the City of Los Angeles.

ARTICLE III: MEMBERSHIP

SECTION 3.01 LAEAC shall consist of 16 members with each City Councilmember selecting one LAEAC from his or her Council District and the Mayor selecting one LAEAC member from the City at large.

SECTION 3.02 A representative of the City of Los Angeles Department of Recreation and Parks (RAP) shall coordinate LAEAC operations and participate in all meetings of the LAEAC in a non-voting role.

SECTION 3.03 LAEAC may appoint special advisors to participate in its meetings in a non-voting role.

SECTION 3.04 The agenda for each LAEAC meeting shall include an update from each member on equestrian-related activities within or affecting the City.

ARTICLE IV: MEETINGS

SECTION 4.01 LAEAC will meet at a place and date designated by LAEAC's President, with all meetings open to the general public in a place accessible to all. The Board will meet at a place

and date designated by the President. These meetings will be open to the general public in a place accessible to all.

SECTION 4.02 LAEAC meetings will conform to all elements of the Brown Act, with proceedings governed by Robert's Rules of Order.

SECTION 4.03 Special Meetings shall be discouraged except for extraordinary circumstances.

SECTION 4.04 Votes by LAEAC must be done through motion, with the affirmative vote of 50% plus one of those members in attendance is required for approval; no votes can occur unless a quorum of at least 9 LAEAC is present.

ARTICLE V: OFFICERS

SECTION 5.01 LAEAC's officers shall be President, Vice President, and Recording Secretary; each officer shall serve for one year from date of election.

SECTION 5.02 Duties of the officers include:

- A. The President will preside at all LAEAC Meetings, and will appoint chairpersons of Standing Committees (see article VI) and any other committees that might be formed from time to time, subject to LAEAC's approval in accordance with Section 4.04
- B. The Vice President shall perform all duties and exercise all powers of the President when the President is absent or is otherwise unable to act.
- C. The Recording Secretary shall record the minutes of the meetings of the LAEAC and shall be custodian of these Bylaws.

SECTION 5.03 Nominations for LAEAC officers will be made in March; each nominee must consent to his or her nomination. Elections will take place at the next scheduled meeting. Terms will begin immediately after the vote.

ARTICLE VI: COMMITTEES

SECTION 6.01 LAEAC shall form the following Standing Committees:

- A. Document Committee shall collect information and publish a report and findings on the decisions made by the LAEAC.
- B. Trails Committee shall collect maps and data on trails within the City of Los Angeles and engage with other Governmental entities on trail locations and standards of trail construction as appropriate.
- C. Planning and Land-use Committee shall collect information on zoning laws and other acts pertaining to equestrian use, including but not be limited to, licensing, manure and tract zoning standards.

ARTICLE VII: CODE OF CONDUCT

All members of the Los Angeles Equine Advisory Committee (LAEAC) shall adhere to the City of Los Angeles Park Advisory Board Code of Conduct (PAB), shown below, as well as the responsibilities and attributes outlined in these bylaws. Failure to adhere to the code of conduct may lead to removal from the LAEAC at the discretion of their respected Council-member. The discretion to remove by the Mayor of Los Angeles is for the position of Mayors Representative only.

PARK ADVISORY BOARD (PAB)/LOS ANGELES EQUINE ADVISORY COMMITTEE (LAEAC)
CODE OF CONDUCT

- I hereby pledge to live up to my responsibilities as an LAEAC Member by following this PAB Code of Conduct.
- I will conduct myself in a professional and civil manner at all times.
- I will treat RAP staff, members of the LAEAC, and members of the public with respect regardless of the other's opinion, ethnicity, race, religion, religious belief or non-belief, color, creed, national origin, ancestry, sex, sexual orientation, gender, gender expression, age, disability, marital status, income, homeowners' status, renter status or political affiliation.
- I will commit to communicate my ideas and points of view clearly and allow others to do the same without interruption.
- I will work to fulfill my role and responsibilities as specified by RAP staff and the LAEAC By-laws.
- I will commit to learn and follow Robert's Rules of Order Newly Revised, The Ralph M. Brown Act, the LAEAC By-laws, and Department policy.
- I shall conduct myself in a manner that does not present a conflict of interest or the appearance of a conflict of interest with the programs operated by RAP.
- As a PAB/LAEAC member I will be positive, enthusiastic, forthright, and ethical.

I have read and understand the PAB/LAEAC Code of Conduct and acknowledge that if I fail to abide by the PAB/LAEAC Code of Conduct I will be removed as a member of the LAEAC.