



City Of Los Angeles • Department of Recreation & Parks

CHEVIOT HILLS RECREATION CENTER

2551 Motor Avenue, Los Angeles, CA 90064

(310) 837-5186 • cheviot_hills_recreation_center@lacity.org

Assistant Camp Counselor (Recreation Aide) Ages 16-17

Cheviot Hills Recreation Center provides a safe, fun, and inclusive space where campers learn, explore, and make lasting memories. Join our team to help create an unforgettable summer while building your leadership skills and having fun! We are seeking enthusiastic and responsible Assistant Camp Counselors to support daily camp operations.

Available Hours:

Weekdays between 8am and 6pm. Friday's hours vary based on field trips.

Summer Camp: June 15th - August 7th

Turkey Jam: Thanksgiving Week

Winter Camp: TBD

Spring Camp: TBD

Description of Duties:

Assistant Counselors help lead activities, supervise campers, ensure safety, assist with transitions, and support Camp Counselors in creating a positive and engaging environment. This role includes guiding group participation, modeling positive behavior, helping with set-up and clean-up, and assisting staff in providing a fun, inclusive, and well-organized camp experience. It's a great opportunity to build leadership and interpersonal skills, gain hands-on experience working with children, and contribute to a memorable summer for campers.

Key Responsibilities:

- Assist in supervising and ensuring the safety and well-being of campers.
- Support counselors develop in leading recreational, educational, and team-building activities.
- Encourage camper participation and foster a positive, inclusive environment.
- Assist with daily tasks, including meals, cleanup, and activity setup.
- Provide individual attention to campers as needed and help resolve minor conflicts.
- Serve as a positive role model for campers, demonstrating respect, teamwork, and enthusiasm.
- Communicate effectively with counselors, camp leadership, and parents/guardians as required.

Qualifications:

High School Diploma or GED equivalent. Able to speak and make presentations in front of large groups of people. Passion for working with children and creating positive experiences. Strong communication and interpersonal skills to effectively engage with children, parents, and colleagues. Ability to inspire and motivate youths of all ages and abilities. Have strong customer service ability and the capability to take initiative and lead activities. Willingness to fully engage in activities and lead by example. Ability to set and maintain clear boundaries with campers and coworkers. Ability to correspond over the phone and via email. Experience working with a variety of personalities. Work independently and collaboratively as needed. Ability to problem solve and be flexible to last minute changes. Willingness to follow directions, be on time, and be reliable. First Aid & CPR certification is a plus, but not required.

To Apply: Send Resume to:

Kathryne Garcia
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2551 Motor Avenue, Los Angeles, CA 90064
(310) 837-5186
Kathryne.Garcia@lacity.org

Last Day to Apply:

May 8th, 2026