



**CITY OF LOS ANGELES**  
**DEPARTMENT OF RECREATION AND PARKS**  
**Special Program Assistant III (2416)**



**Salary: \$25.27 per hour**

**Special Event Support**

The City of Los Angeles, Department of Recreation and Parks is seeking motivated individuals to support Department special events, such as FIFA Community Viewing events. This is an exciting opportunity to be part of a global sporting event by ensuring a high-quality viewing experience for the public.

**POSITION OVERVIEW**

- **Type:** Part-time, At-will, Exempt
- **Schedule:** Up to 39 hours per week during the World Cup (June 11 - July 19). Must be available to work a flexible schedule, including early mornings, evenings, weekends, and holidays, as required by operational needs.
- **Location:** Hours and locations may vary based on event needs.

**DESCRIPTION OF DUTIES**

A SPA III will be responsible for the logistical support of the special events. Primary duties include, but are not limited to:

- **Event Logistics:** Setting up and removing equipment.
- **Light Maintenance:** Responsible for trash removal and disinfecting high-touch areas to ensure site cleanliness and sanitation standards are maintained.
- Assists with wayfinding and crowd management during routine operations and emergency situations.
- *Performs other duties as assigned.*

**QUALIFICATIONS**

- 18 years of age or older
- Must be dependable, responsible, and demonstrate a proactive, solution-oriented approach to work.
- Ability to deliver high-quality customer service while exercising sound judgment, initiative, and professionalism in public-facing situations.
- Demonstrated ability to interpret and execute complex instructions independently with minimal supervision.

**HOW TO APPLY**

Please submit a resume with relevant experience via form only to: <https://bit.ly/RAPspecialevents>

**Deadline:** Applications will be accepted until all positions are filled.

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.