

**CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS**



**Griffith Observatory**

2800 East Observatory Road, Los Angeles, CA 90027

**Assistant Park Services Attendant II (APSA II) – Traffic Control**

**Salary: \$24.59 per Hour**

*(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)*

Observatory APSA II positions are part-time, at-will employees of the City of Los Angeles, Department of Recreation and Parks, who work at Griffith Observatory. The Observatory is open to the public 12:00 noon – 10:00 p.m. on most weekdays (except Monday) and 10:00 a.m.–10:00 p.m. on weekend days (Saturday-Sunday).

**Available hours:**

- 10 to 20 hours per week based on schedule and shift availability and the employee’s availability and ability. Hours will vary.
- The Observatory is closed to the public on Mondays, but Traffic Staff are needed and scheduled for all days of the week.
- The Observatory School Program is conducted most Wednesday–Friday mornings during the school year.

**Description of Duties:**

- **An APSA II acts as a lead employee to provide direction and assistance for APSA Is involved in:**
  - Providing high-quality customer service to guests in person.
  - Assisting with way-finding and crowd control and traffic management during regular operations and emergency situations.
  - Monitoring guests to safeguard the facility roads, and grounds.
  - Monitor and provide direction and guidance to APSA I’s.
  - Providing logistical support to various agencies in emergency situations.
  - An APSA II will be required to work outside in all weather conditions and stand for long periods.

**Qualifications:**

- 18 years of age or older
- Minimum of 2 years supervisory experience required.
- Experience supervising 10 or more employees.
- Strong leadership skills, outstanding written and oral communications skills, and ability to multi-task.
- Experience organizing and managing a daily schedule and report writing.
- Proactive in traffic and vehicle management and able to use good judgement in high stress situations
- Excellent customer services skills, initiative and tact, and a desire to work with the public.
- Responsible and dependable.
- Must be available mornings, nights, weekends, and holidays as needed.

**To Apply:** Send cover letter and resume to: **Andy Escobar**, Senior Park Services Attendant at [andy.escobar@lacity.org](mailto:andy.escobar@lacity.org) Applications will be accepted until the positions are filled

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.