

# FERNANGELES RECREATION CENTER

8851 Laurel Canyon Blvd., Sun Valley, CA 91352 • Phone: (818) 767-4171

## Recreation Assistant – Summer Camp Counselor

**Available Hours: 0-30 per week | Monday-Friday 7:30am-6pm**

**Number of Available Positions: 6**

**Hours: Will vary based on registration and program needs.**

### Description of Duties:

- Set-up and break down supplies and equipment for the day camp programs including but not limited to lining fields, organizing game equipment, moving storage, score tables, chairs, games, activities, crafts and more.
- Create and implement supplemental plans to instruct/teach participants in various roles such as coaching games and practices, leading craft activities, dancing and singing camp songs, musical instruments, theme days, etc.
- Assist recreation coordinator and director with additional program needs such as contacting campers, sending important reminders, office coverage, submitting documents, distributing supplies and more.
- Required to wear staff day camp uniform and badge. Required to dress in appropriate attire.
- Required to participate in all camp activities including games, camp songs, dance activities, sports, etc.
- Required to adhere to all facility and department policies and procedures.
- Must be able to lift 10-25lbs.

### Qualifications:

- Ability to be self-driven, professional, and possess good work ethic.
- Excellent and effective communication skills with teens, children, staff and patrons.
- The ability to be upbeat and energetic throughout program activities.
- At least 3-5 years of experience in enrichment and sports programs.
- Required to be available during all hours listed.
- Must be able to swim.
- Candidates are specifically chosen for their ability and desire to work in a public recreation environment with children.

**To Apply:** Email Resume to:

Paul Landavazo

[Paul.landavazo@lacity.org](mailto:Paul.landavazo@lacity.org)

**Subject:** Fernangeles Summer Camp Counselor APPLICATION

**Last Day to Apply: May 1<sup>st</sup>, 2026**