

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS
GLASSELL RECREATION CENTER
3650 VERDUGO RD
LOS ANGELES, CALIFORNIA 90065
PHONE: (323) 257-1863, (323) 341-5681

(Seasonal)

Recreation Assistant

Number of positions available

5

Hours Available: (Hours Varies)

WEEKLY AVAILABLE HOURS

0-15 HOURS PER WEEK.

Description of Duties: Well Rounded Recreation Assistant will work under the general supervision of the Facility Coordinator and the Facility Director as a Summer Camp Counselor, Coaching Sports, and After School Program. It will be interchangeable, depending on need. Requires to be a self-starter, adapt well to a variety of situations, willing to assume personal responsibility for maintaining a safe environment, present a clean, neat appearance appropriate to public contact, and able to make independent and responsible decisions. Ability to enforce policies, rules, regulations, and procedures. Other duties as assigned.

Ability to have knowledge and experience playing organized basketball, volleyball, soccer, softball, baseball, and flag football. Duties may include but are not limited to organizing individual or group sports activities, run evaluations and drafts to form league teams. Set up and tear down equipment and prep fields. Conduct instructional clinics and ability to coach, officiate or score keep. Travel to different sites. Communicate effectively with players, patrons, volunteers and staff. Provide a safe and positive environment.

Qualifications:

- Must be at least 18 years of age.
- Experienced knowledge of basketball, volleyball, soccer, softball, baseball, and flag football.
- Ability to step in as a coach or officiate games.
- Experienced in working with children is a requirement.
- Capable of taking supervisory directions from multiple program staff.
- Ability to communicate effectively with parents, players, staff and the community.
- Ability to lift and carry up to 50 pounds of equipment, such as soccer goals, carry tables and chairs, etc., preferred.
- Bilingual in Spanish, strongly desired.

APPLY TO:

PLEASE E-MAIL RESUME TO:
glassell.recreationcenter@lacity.org
Runako Ellis, Facility Director
Glassell Recreation Center
Phone# (323) 257-1863

LAST DAY TO APPLY:

Saturday, May 9th, 2026.