

**SUNLAND SENIOR CITIZEN CENTER**  
8640 Fenwick Street, Sunland, CA 91040  
(818) 998-6377  
sunland-seniorcenter@lacity.org

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**RECREATION ASSISTANT**  
**Senior Programming and Special Events**  
**(3 positions available)**

**AVAILABLE HOURS:**

0-30 hours per week; can vary daily depending on programs.  
Monday-Sunday; hours vary between 8:00 a.m. to 9:00 p.m.  
(Days and hours vary depending on availability of program necessities needed)

**JOB DESCRIPTION:**

Looking for outgoing, enthusiastic and proactive recreation assistants. Assist in all areas of senior center programs. Recreation assistants will lead, organize, plan and implement activities and classes modified for a senior audience.  
Responsibilities ranging from, but not limited to: office coverage, program registration, games, sports, classes, special events, and any additional responsibilities as assigned by the Facility Director. Recreation Assistants will also be responsible for assisting patrons with customer service matters in a courteous and professional manner.

**QUALIFICATIONS:**

Applicant who possesses adequate knowledge, experience and/or skill working with seniors are preferred. Able to motivate and inspire patrons of all backgrounds and skillsets, emphasizing a fun and safe environment for all. Demonstrate patience and professionalism when interacting with patrons and other staff. Recreation Assistants will lead by example and be positive role models. Punctuality and observance of the work schedule is a must.

**TO APPLY:** Send resume to: sunland-seniorcenter@lacity.org  
Attention: Charles Garcia

**LAST DAY TO APPLY:** May 16<sup>th</sup>, 2026