

APPROVED
August 07 2025
BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 25-121

DATE August 07, 2025

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SOUTH PARK RENOVATION – PUBLIC RESTROOM RENOVATION
(PRJ21068) (PRJ21721) (W.O. #E1908366) PROJECT – REVIEW OF BIDS
AND AWARD OF CONTRACT

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	for * C. Santo Domingo	<u>DF</u>
C. Stoneham	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Find Axiom Group (Axiom) with a bid of \$1,045,692 to be the lowest responsive and responsible bidder for the construction of the South Park Renovation – Public Restroom Renovation (PRJ21068) (PRJ21721) (W.O. #E1908366) Project (Project);
2. Award the construction contract (Contract) for the Project to Axiom for a total contract amount of \$1,045,692, according to the Final Plans and Specifications approved by the Board of Recreation and Park Commissioners (Board) on February 20, 2025, through Report No. 25-025
3. Authorize the Department of Recreation and Parks (RAP) Chief Accounting Employee, Accounting staff, or designee to encumber funds for this Project in the amount of \$1,045,692, and \$200,000 for the construction contingency, for a total amount of \$1,245,692, from the fund and account numbers noted in the body of this Report;
4. Authorize RAP's General Manager or his designee to make technical corrections necessary to carry out the intent of this Report; and,
5. Authorize the Board President and Secretary to execute the Contract, subject to approval by the City Attorney as to form.

SUMMARY

The South Park Recreation Center is an 18.25-acre park which features a gymnasium, swimming pool, basketball and tennis courts, a baseball diamond and turf field, an outdoor stage, outdoor fitness area, picnic tables, and children's play areas. An estimated 21,527 City residents live within a one-half mile walking distance of South Park Recreation Center. Due to the facilities, features, programs, and services it provides, South Park Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

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In coordination with the Office of Council District 9 (CD 9) and Recreation and Park (RAP), the Department of Public Works, Bureau of Engineering (BOE) developed a Vision Plan for South Park that upgrades and reorganizes various park amenities as listed below, in order to improve the park's functionalities, operations and maintenance, and enhance the overall user experience:

- Northwest Area Synthetic Soccer Field (completed)
- East Historic Area (completed)
- Sports Field Lighting Upgrade (completed)
- Public Restroom Renovation (current project)
- New Maintenance Yard (cancelled)
- Northeast Area with Palm Walkway (completed)
- Southeast Area with Synthetic Meadow and Basketball Courts (completed)
- Building Promenade (completed)
- West Parking Lot (future project)
- Baseball Field Renovations (completed)

The South Park Vision Plan has been presented to the community on a number of occasions and is fully supported by CD 9 and the community.

The Public Restrooms Renovation Project (Project) has been designed to meet the current standards based on the Americans with Disabilities Act (ADA) and includes the following scope of work:

1. Demolition of the existing 431-square-foot public restrooms and the adjacent concrete walkway and landscaping.
2. Construction of a new 365-square-foot restroom addition at the southeast corner of the existing pool building. The new public restroom will include three ADA accessible unisex stalls, two non-ADA stalls, three ADA accessible lavatories, one ADA accessible hand dryer, and a janitor's closet.
3. Construction of new ADA concrete walkways adjacent to the new restroom addition.

On February 20, 2025, the Board of Recreation and Park Commissioners (Board) approved the Final Plans and Specifications and the solicitation of bids for the Project through Report No. 25-025 (Attachment No. 1). On March 25, 2025, the Board received the following 5 bids:

<u>BIDDER</u>	<u>BID AMOUNT</u>
Pars Avin Construction, Inc.	\$1,917,000
Axiom Group	\$1,045,692
Spacecraft Construction, LLC	\$896,500
Kelgreen Builders, Inc.	\$555,000
Simgel Co.	Not Provided

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However, following the review of the documents submitted, the BOE reported that three of the five bids are deemed non-responsive: Simgel Co. failed to provide the entire bid package, and Kelgreen Builders, Inc. and Spacecraft Construction, LLC failed to pass the City's Business Inclusion Program (BIP) outreach evaluation, as detailed in the following section.

BUSINESS INCLUSION PROGRAM

The Project is subject to the City's Business Inclusion Program (BIP), in compliance with the Mayor's Directive No. 14, which was adopted by the Board on February 15, 2012 (Report No. 12-050), and which replaces the former Minority Business Enterprise, Women Business Enterprise, and Other Business Enterprise (MBE/WBE/OBE) Good Faith Effort Subcontractor Outreach Program. This program provides MBE, WBE, SBE, EBE, DVBE, and OBE firms an equal opportunity to compete for and participate in City contracts. Additionally, the BIP requires bidders to perform and document BIP Outreach via the internet utilizing the Los Angeles Regional Alliance Marketplace for Procurement (RAMP) service.

Kelgreen Builders, Inc. (Kelgreen) failed to pass their BIP Outreach evaluation, which was conducted utilizing the RAMP service; therefore, it is recommended that their bid be deemed non-responsive. In a letter dated April 18, 2025 (Attachment No. 2), the BOE notified Kelgreen of their failure to meet the BIP indicators 3, 4, 5, and 6. Kelgreen did not contest the BOE's recommendation.

Spacecraft Construction, LLC (Spacecraft) also failed to pass their BIP Outreach evaluation, which was conducted utilizing the RAMP service; therefore, it is recommended that their bid be deemed non-responsive. In a letter dated April 22, 2025 (Attachment No. 3), the BOE notified Spacecraft of their failure to meet the BIP indicators 3, 4, 5, and 6.

Communication Received

In a letter dated May 19, 2025 (Attachment No. 4), Spacecraft stated that "Spacecraft construction intended to self-perform all work on this project without engaging subcontractors....Since our bid did not involve subcontractors, we believed participation in the BIP was not relevant or applicable." Spacecraft requested the following actions, "Reconsideration of Our Bid, Clarification of BIP Applicability, Opportunity for Dialogue."

Staff Response

The BIP Section D states, "...failure to comply with the BIP Outreach documentation requirements as described in this section will render the bid non-responsive and will result in its rejection." Spacecraft failed to provide the required documents to meet BIP indicator 3: Sufficient Work Identified for Subcontractors; 4: Written Notices to Subcontractors; 5: Plans, Specifications and Requirements; and 6: Negotiate in Good Faith requirements. Therefore, staff recommends that Spacecraft be deemed non-responsive remains.

Staff evaluated the outreach documentation submitted by Axiom and determined that the bidder: (i) passed all six indicators required to obtain sub-bid/subcontracting participation by MBE, WBE, SBE, EBE, DVBE and OBE businesses, and (ii) is in compliance with the BIP outreach

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requirements. Axiom's outreach documentation package is on file in the Board Office, and a synopsis of said package is included herein as Attachment No. 5.

BID REVIEW

After a thorough review of the five received bids, it was determined that only two of these bids received were responsive and responsible, with Axiom identified as the lowest responsive and responsible bidder. Therefore, it is recommended that the Board find Axiom, with a bid of \$1,045,692, to be the lowest responsive and responsible bidder for the Project.

City staff has reviewed the bid submitted by Axiom and found it to be in order. City staff recommends that the Board find Axiom to be the lowest responsive and responsible bidder and award the construction contract for the Project to Axiom for a total construction contract amount of \$1,045,692. The budgeted amount for construction contingency is \$200,000, approximately 19% of the total contract award amount. The total amount of the total construction budget, which includes the construction contract amount and the construction contingency, is \$1,245,692.

PROJECT FUNDING

Funds are available for construction and contingency from the following funds and accounts:

Funding Sources	Fund/Dept./Acct No.	Amount
Measure A (Annual Allocation Grant – Cat 1, 2)	63T/89/89YHLI	\$741,492
Proposition 40 Youth Soccer	205/89/89PYBM	\$504,200
Total Fund Allocation for Construction		\$1,045,692
Total Fund Allocation for Contingency		\$200,000
Total Fund Allocation for Construction and Contingency		\$1,245,692

TREES AND SHADE

The South Park Recreation Center has established trees within and around the park. No trees will be removed or planted, and therefore no increase or decrease of shaded areas will occur as a result of the Project.

ENVIRONMENTAL IMPACT

This Project was previously evaluated for environmental impact in accordance with the California Environmental Quality Act (CEQA). In Report No. 25-025, the Board determined that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Sections 15301(l)(4), 15302, and 15303(e) of California CEQA Guidelines as well as Article III, Section 1, Class 1(11)(d), Class 2 and Class 3(6) of City CEQA Guidelines. Staff has since filed a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation on March 4, 2025.

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The characteristics of the Project and of the environmental setting have not substantially changed since the filing of the NOE. Based on this information, RAP staff recommends that the Board take no additional CEQA action.

FISCAL IMPACT

The Project will be funded by a combination of the aforementioned funding sources. There is no immediate fiscal impact to RAP's General Fund.

This Report was prepared by Wayne Chow, Project Manager, BOE Architectural Division; reviewed by Ohaji Abdallah, Proposition K Program Manager, BOE Architectural Division; and Gary Lam and Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch.

LIST OF ATTACHMENTS/EXHIBITS

- 1) Attachment No. 1 – Board Report No. 25-025
- 2) Attachment No. 2 – BIP Determination Letter to Kelgreen Builders, Inc. dated April 8, 2025
- 3) Attachment No. 3 – BIP Determination Letter to Spacecraft Construction, LLC dated April 22, 2025
- 4) Attachment No. 4 – Protest Letter - Spacecraft Construction, LLC dated May 19, 2025
- 5) Attachment No. 5 – BIP Evaluation Result for Axiom Group

APPROVED

ATTACHMENT No. 1

Feb 20 2025

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 25-025

DATE February 20, 2025

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SOUTH PARK RENOVATION – PUBLIC RESTROOM RENOVATION (PRJ21068) (W.O. #E1908366) PROJECT – APPROVAL OF FINAL PLANS AND CALL FOR BIDS; CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15301(l)(4) [DEMOLITION AND REMOVAL OF INDIVIDUAL SMALL STRUCTURES SUCH AS ACCESSORY (APPURTENANT) STRUCTURES INCLUDING GARAGES, CARPORTS, PATIOS, SWIMMING POOLS, AND FENCES], SECTION 15302 [RECONSTRUCTION OF EXISTING STRUCTURES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AS THE STRUCTURE REPLACED AND HAVE SUBSTANTIALLY THE SAME PURPOSE AND CAPACITY] AND SECTION 15303(e) [CONSTRUCTION OF ACCESSORY (APPURTENANT) STRUCTURES INCLUDING GARAGES, CARPORTS, PATIOS, SWIMMING POOLS, AND FENCES] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 1(11)(d), CLASS 2 AND CLASS 3(6) OF CITY CEQA GUIDELINES

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	for *C. Santo Domingo	<u>DF</u>
C. Stoneham	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve final plans and specifications, substantially in the form on file with the Board of Recreation and Park Commissioners (Board) Office and attached to this Report, for the South Park Renovation – Public Restroom Renovation (PRJ21068) (W.O. #E1908366) Project (Project);
2. Approve the date to be advertised for receipt of bids as Tuesday, March 25, 2025 at 2:00 P.M. electronically to the Board Office;
3. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301(l)(4) [Demolition and removal of individual small structures such as accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences],

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Section 15302 [Reconstruction of existing structures where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity] and Section 15303(e) [Construction of accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences] of California CEQA Guidelines and Article III, Section 1, Class 1(11)(d), Class 2 and Class 3(6) of City CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation;

4. Authorize RAP's Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
5. Authorize RAP's Chief Accounting Employee or Designee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

The South Park Recreation Center (aka South Park) is an 18.25-acre park which features a gymnasium, swimming pool, basketball and tennis courts, a baseball diamond and turf field, an outdoor stage, outdoor fitness area, picnic tables, and children's play areas. An estimated 21,527 City residents live within a one-half mile walking distance of South Park Recreation Center. Due to the facilities, features, programs, and services it provides, South Park Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

In coordination with the Office of Council District 9 (CD 9) and Recreation and Park (RAP), the Department of Public Works, Bureau of Engineering (BOE) developed a Vision Plan for South Park (Attachment No. 1) that upgrades and reorganizes various park amenities as listed below, in order to improve the park's functionalities, operations and maintenance, and enhance the overall user experience:

- Northwest Area Synthetic Soccer Field (completed in 2017)
- East Historic Area (completed in 2019)
- Sports Field Lighting Upgrade (in construction)
- Public Restroom Renovation
- New Maintenance Yard (design completed)
- Northeast Area with Palm Walkway (future project)
- Southeast Area with Synthetic Meadow and Basketball Courts (future project)
- Building Promenade (future project)
- West Parking Lot (future project)
- Baseball Field Renovations (future project)

The South Park Vision Plan has been presented to the community on a number of occasions and is fully supported by CD 9 and the community.

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PROJECT SCOPE

Submitted for the Board's approval are the final plans and specifications (Attachment No. 2), prepared by BOE's Architectural Division, with support from design consultant IBI Group/Arcadis. The restroom renovation scope includes:

1. Demolition of the existing 431-square-foot public restrooms and the adjacent concrete walkway and landscaping.
2. Construction of a new 365-square-foot restroom addition at the southeast corner of the existing pool building. The new public restroom will include three ADA unisex stalls, two non-ADA stalls, three accessible lavatories, one accessible hand dryer, janitor closet, and plumbing chase.
3. Construction of new ADA concrete walkways adjacent to the new restroom addition.

BOE will provide project management and construction management services during construction.

The City Engineer's estimate of the Project's construction cost is \$1,200,000. The budgeted amount for construction contingency is \$100,000.

PROJECT FUNDING

Funds are currently available from the following funds and accounts:

Funding Source	Fund/Dept./Acct. No.	Amount
Measure A (Annual Allocation Grant – Cat 1, 2)	63T/89/89YHLI	\$795,800
Proposition 40 Youth Soccer	205/89/89PYBM	\$504,200
	Total	\$1,300,000

TREES AND SHADE

The South Park Recreation Center has established trees within and around the park. No trees will be removed or planted, and therefore no increase or decrease of shade areas, as a result of the Project.

ENVIRONMENTAL IMPACT

The proposed Project consists of demolition and removal of accessory structures, reconstruction of existing structures where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity and installation of new accessory structures.

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According to the parcel profile report retrieved on January 24, 2025, the proposed Project is not in a liquefaction a methane or a coastal zone so there is no reasonable possibility that the proposed Project may impact an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of January 24, 2025, the State Department of Toxic Substances Control (CTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWCB) (Geotracker at www.geotracker.waterboards.ca.gov) have not listed any site on the Project area or within 1,000 feet of the Project area. According to the Caltrans Scenic Highway Map there is no scenic highway located within, or adjacent to, the proposed Project or within its site. The proposed Project is located within South Park, which – according to a 2012 historic structures report (HSR) – is ineligible for listing on the National Register of Historic Places (NRHP) or the California Register of Historical Resources (CRHR), or designation as a Los Angeles Historic-Cultural Monument, despite being one of the oldest parks in Los Angeles. The HSR did not assess the historical significance of the bathhouse, the building where the proposed Project is situated. A 2025 historic memo noted that, although the bathhouse conserves some historic significance, the proposed Project would not result in a further loss of integrity; it exists on a side of the building that has already been altered and is not visible from the west façade that most clearly conveys the building's significance. Therefore, alteration to the restrooms will not affect the eligibility of the building.

Based in this information, RAP staff recommends that the Board determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Sections 15301(l)(4), 15302, and 15303(e) of California CEQA Guidelines as well as to Article III, Section 1, Class 1(11)(d), Class 2 and Class 3(6) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation upon Board's approval.

FISCAL IMPACT

The Project will be funded by a combination of the aforementioned funding sources. There is no immediate fiscal impact to RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create & Maintain World Class Parks and Facilities

Outcome No. 1: Newly developed open space park projects and redesign of signature City parks

Key Milestone: Number of major park projects completed

Target: Six (6) by 2022

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This Report was prepared by Wayne Chow, Project Manager, BOE Architectural Division; reviewed by Ohaji Abdallah, Proposition K Program Manager, BOE Architectural Division; and Gary Lam and Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch.

LIST OF ATTACHMENTS

Attachment No. 1 – South Park Vision Plan

Attachment No. 2 – Final Plans

Attachment No. 3 – Specifications

Attachment No. 4 – Notice of Exemption

BOARD OF COMMISSIONERS

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CATHIE SANTO DOMINGO
ASSISTANT GENERAL MANAGER

BRENDA AGUIRRE
ASSISTANT GENERAL MANAGER

CHINYERE STONEHAM
ASSISTANT GENERAL MANAGER

(213) 202-2633

April 8, 2025

Kelgreen Builders, Inc
2580 Corporate Place #F109
Monterey Park, CA 91754

SOUTH PARK RENOVATION - PUBLIC RESTROOM RENOVATION W.O. E1908366

Bid Date: March 25, 2020

The Project Award and Control Division (PACD) would like to provide you with feedback on your Business Inclusion Program (BIP) documentation submitted for the above-named project. We hope that this information will help you prepare BIP documentation on future projects.

As per the Notice to Bidders package, BIP section D, “**...failure to comply with the BIP Outreach documentation requirements as described in this section will render the bid non-responsive and will result in its rejection.**” Your company failed to **meet indicator 3, 4, 5, and 6** therefore, failed to meet all BIP requirements for this project.

If you would like to discuss this evaluation, please email eng.bavn@lacity.org by 4:30pm, April 11, 2025. Once again, this letter only reflects the outcome of the BIP evaluation; **it does not provide information related to the award of the project.**

Sincerely,

Arsen Voskerchyan, PE
Division Engineer
Project Award and Control
Division



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CHINYERE STONEHAM
ASSISTANT GENERAL MANAGER

(213) 202-2633

April 22, 2025

Spacecraft Construction, LLC
1256 N Sycamore Ave
Los Angeles, CA 90038

SOUTH PARK RENOVATION - PUBLIC RESTROOM RENOVATION W.O. E1908366

Bid Date: March 25, 2020

The Project Award and Control Division (PACD) would like to provide you with feedback on your Business Inclusion Program (BIP) documentation submitted for the above-named project. We hope that this information will help you prepare BIP documentation on future projects.

As per the Notice to Bidders package, BIP section D, “...**failure to comply with the BIP Outreach documentation requirements as described in this section will render the bid non-responsive and will result in its rejection.**” Your company failed to **meet indicator 3, 4, 5, and 6** therefore, failed to meet all BIP requirements for this project.

If you would like to discuss this evaluation, please email eng.bavn@lacity.org by 4:30pm, April 23, 2025. Once again, this letter only reflects the outcome of the BIP evaluation; **it does not provide information related to the award of the project.**

Sincerely,


for

Arsen Voskerchyan, PE
Division Engineer
Project Award and Control
Division



ATTACHMENT No. 4

spacecraft construction, LLC
1256 N Sycamore Ave. LA, CA 90036
mgsspacecraftdesign@gmail.com
310-998-7668

May 19, 2025

Board of Recreation and Park Commissioners

City of Los Angeles Department of Recreation and Parks
221 North Figueroa Street, Suite 300
Los Angeles, CA 90012

Subject: Protest of Bid Rejection for South Park Renovation – Public Restroom Renovation (W.O. No. E1908366)

Dear Members of the Board of Recreation and Park Commissioners, spacecraft construction respectfully submits this protest regarding the rejection of our bid for the South Park Renovation – Public Restroom Renovation project located at 345 E 51st Street, Los Angeles, CA 90011, funded by Measure A and Proposition 40 funds (W.O. No. E1908366). Our bid was rejected due to non-participation in the Business Inclusion Program (BIP). We believe this rejection is based on a misunderstanding of our project approach and the applicability of the BIP requirements to our bid.

Spacecraft construction intended to self-perform all work on this project without engaging subcontractors. The BIP, as we understand it, is designed to encourage the inclusion of diverse subcontractors in City projects. Since our bid did not involve subcontractors, we believed participation in the BIP was not relevant or applicable. We submitted our bid in good faith, relying on this interpretation, and were not provided an opportunity to clarify or address this issue prior to rejection.

The rejection of our bid on these grounds raises the following concerns:

- **Misapplication of BIP Requirements:** The BIP's focus on subcontractor inclusion does not align with our self-performance model. Requiring BIP participation in this context unfairly penalizes contractors who choose to self-perform, limiting competition and potentially increasing project costs.
- **Impact on Fair Procurement:** The rejection of our otherwise qualified bid undermines the principles of fair and open competition, particularly for small businesses like Spacecraft Construction that are capable of delivering high-quality work.

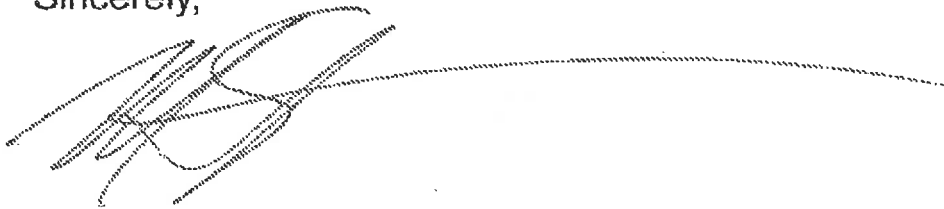
To address this issue, spacecraft construction respectfully requests the following actions:

- **Reconsideration of Our Bid:** Review our bid in light of our self-performance approach and confirm whether BIP participation is mandatory for contractors not utilizing subcontractors.
- **Clarification of BIP Applicability:** Provide clear guidance on BIP requirements for self-performing contractors to ensure transparency in future bidding processes.
- **Opportunity for Dialogue:** Allow Spacecraft Construction to meet with the project team or procurement staff to discuss our bid and address any concerns regarding compliance.

Spacecraft construction is committed to supporting the City's goals of equity and inclusion while delivering exceptional work on the South Park Renovation project.

We believe our bid rejection was based on a procedural misunderstanding rather than a substantive deficiency, and we seek a fair opportunity to compete.

Sincerely,

A handwritten signature in black ink, appearing to be 'M. Stanish', with a long horizontal line extending to the right.

Mark G. Stanish
director, spacecraft construction, LLC
mgsspacecraftdesign@gmail.com
www.spacecraftgroup.com
310-998-7668

CITY OF LOS ANGELES
GUIDELINES FOR EVALUATION OF THE BUSINESS INCLUSION PROGRAM (BIP)
OUTREACH CHECKLIST

ATTACHMENT No. 5

Bidder: AIXOM GROUP Bid Date: 03/25/2025

Project Name: SOUTH PARK RENOVATION - PUBLIC RESTROOM RENOVATION W.O. #: E1908366

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Credit ✓
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet, or b) Submit a letter either by e-mail, mail, or fax to the Bureau of Engineering, Project Award and Control (PAC) on certifying it is informed of the BIP project requirements and has participated in a City-sponsored or City approved matchmaking event in the past 12 months. Note: If the RFB states that the pre-bid meeting is mandatory, then attendance at the pre-bid meeting is the only way to pass this indicator.		✓
3 Work Areas	Proof of this must be demonstrated in Indicator 4. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓
4 Written Notice to Sub-contractors	E-mail or fax notification in each of the selected potential work areas to available MBEs, WBEs, SBEs, EBEs, DVBEs, and OBEs for each anticipated work area to be performed. The notification must be performed using the BAVN's BIP Outreach Reports system. The notification may be to potential sub-bidders/ subcontractors either currently registered on the BAVN or added to the BAVN by the bidder. Letters must contain areas of work selected to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number. Bidders are required to send notifications to a sufficient number of firms in each potential sub work area as determined by the City. Typically, the sufficient number of firms is determined by the total number of potential sub-bidders/ subcontractors in each sub work area.		✓
5 Plans, specifications and requirements	Include, in Indicator 4, information detailing how, where, and when the bidder will make the required information available to interested potential sub-bidders/ subcontractors. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓
6 Negotiate in Good Faith	a) Copies of all potential MBE/WBE/SBE/EBE/DVBE/OBE bids or quotes received must be submitted prior to award of a contract; and b) Online Summary Sheet must be completed, listing the bids or quotes received, the name of the sub-bidder/ subcontractor who submitted the bid or quote, and a brief reason given for selection/ non-selection of each subcontractor. The reasons for selection/non-selection should be included in the Notes section of the online Summary Sheet. If the bidder elects to perform a listed work area with its own forces, they must include a bid/ quote for comparison purposes and an explanation must be provided and included on the Summary Sheet. All bids/ quotes received, regardless of whether or not the bidder outreached to the sub-bidder/ subcontractor, must be submitted. To this extent, the City expects the bidder to submit a bid/ quote from each sub-bidder/ subcontractor listed on the Summary Sheet. The Summary Sheet must be performed using the BAVN's BIP Outreach Reports system and must be submitted by 4:30 p.m. the following City working day after the date bids are received by the Board of Public Works. If a bid/quote is submitted by a sub-bidder/subcontractor that is not registered on the BAVN, the contractor is required to add that firm to their Summary Sheet.		✓
7 Bonds	Include, in Indicator 4, information about the bidder's efforts to assist with bonds, lines of credit, and insurance. The notification must be performed using the BAVN's BIP Outreach Reports system.	(Automatic after meeting Indicator 4 requirements)	✓
Prime % = 81%			
MBE%= 0%	WBE%= 0%	SBE%= 0%	EBE%= 0%
DVBE%= 0%	OBE%= 18.5%		

RESPONSIVE