

BOARD REPORTNO. 25-208DATE December 18, 2025C.D. 6**BOARD OF RECREATION AND PARK COMMISSIONERS**

SUBJECT: BRANFORD RECREATION CENTER – BALL FIELD IMPROVEMENTS (PRJ21421) PROJECT – MODIFICATION OF SCOPE OF WORK – CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15302(b) [REPLACEMENT OF A COMMERCIAL STRUCTURE WITH A NEW STRUCTURE OF SUBSTANTIALLY THE SAME SIZE, PURPOSE, AND CAPACITY] AND SECTION 15302(c) [REPLACEMENT OR RECONSTRUCTION OF EXISTING UTILITY SYSTEMS AND/OR FACILITIES INVOLVING NEGLIGIBLE OR NO EXPANSION OF CAPACITY] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 2(2) AND CLASS 2(3) OF CITY CEQA GUIDELINES

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	for * C. Santo Domingo	<u>DF</u>
C. Stoneham	_____	N. Williams	_____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the modified scope of work for the Branford Recreation Center – Ball Field Improvements (PRJ21421) Project (Project), as described in the Summary of this Report;
2. Approve the Project to be bid and constructed through the Department of Recreation and Parks (RAP) list of pre-qualified on-call contractors;
3. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
4. Determine that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15302(b) [Replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity] and Section 15302(c) [Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity] of California CEQA Guidelines as well as Article III, Section 1, Class 2(2) and Class 2(3) of City CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation;
5. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,

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6. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Branford Recreation Center is located at 13310 Branford Street in the Arleta community of the City. This 13.38-acre facility provides multipurpose fields, basketball and tennis courts, a play area, a child care center, and a recreation center. Due to the facilities, features, programs, and services it provides, Branford Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

Previously, the Board of Recreation and Park Commissioners (Board) approved the scope of work for the proposed Project, which included improvements to the baseball diamonds and the installation of batting cages and other related improvements (Report No. 20-183). RAP Staff has now determined that the exterior electrical panel and main electrical feeds for the baseball diamond lighting also need to be replaced. The Project's original scope has not been completed. The scope of work will be modified to include the aforementioned electrical improvements and delete the installation of the batting cages. No additional funding is necessary to complete the revised scope of work.

PROJECT FUNDING

Previously, the Board approved the allocation of \$68,594.29 in Quimby and Zone Change Fees for the proposed Project (Report No. 20-183). The total amount of funding available for the proposed Project will remain at \$68,594.29, which is the total budget including budget contingency. See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

On-Call Contract	Contingency Amount
Park Facility Construction	\$10,000.00

These Quimby and Zone Change Fees were collected within five miles of Branford Recreation Center, which is the standard distance for the commitment of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33.E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Quimby Fees	302/89/89460K-BR	\$5,063.12	7%
Zone Change Fees	302/89/89440K-BR	\$63,531.17	93%
Total		\$68,594.29	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project. See below the anticipated Project schedule:

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Phase	Duration
Predesign	NA
Design	NA
Bid and Award	November 2025 – December 2025
Construction	January 2026 – February 2026
Post Construction	March 2026 – August 2026

TREES AND SHADE

This proposed Project will have no impact on the facility's existing trees and shade.

ENVIRONMENTAL IMPACT

The proposed Project consists of replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity and replacement of existing utility facilities involving negligible or no expansion of capacity.

According to the parcel profile report retrieved on November 17, 2025, this site is not within a coastal, methane, historic protection or liquefaction zone, so there is no reasonable possibility that the proposed Project may impact on an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of November 17, 2025, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site or any contaminated sites near the Project area (within 1,000 feet). According to the Caltrans Scenic Highway Map, there is no scenic highway located within or adjacent to the Project site. Furthermore, the proposed Project is not within an historic site and will not have any significant effect on historic resources.

Based on this information, staff recommends that the Board determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Sections 15302(b) and 15302(c) of California CEQA Guidelines and Article III Section 1, Class 2(2) and 2(3) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation upon Board's approval.

FISCAL IMPACT

The approval of this modified scope of work will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby and Zone Change Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Robert Eastland, Management Assistant, Planning, Maintenance and Construction Branch.