

APPROVED

June 09, 2025

BOARD REPORT

BOARD OF RECREATION AND PARK COMMISSIONERS

NO. 25-073

DATE June 09, 2025

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEASURE A – AUTHORIZATION TO SUBMIT WORK PLAN FOR SUNLAND
DOG PARK PROJECT AND TO ACCEPT FUNDS IF AWARDED

B. Aguirre _____

C. Stoneham _____

B. Jones _____

C. Santo Domingo _____

M. Rudnick _____

*N. Williams NDW



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Authorize the Department of Recreation and Parks (RAP) to submit a Work Plan as detailed in Attachment No. 1 to County of Los Angeles Regional Park and Open Space District (RPOSD) under the Measure A Category 1 and 2 Annual Allocation Program for the Sunland Dog Park (Project);
2. Authorize RAP's General Manager to accept the funds, if awarded, for the amount, scope, and the performance period outlined in Attachment No. 1, subject to the approval of the Mayor and City Council pursuant to Section 14.6 c of the Los Angeles Administrative Code;
3. Direct RAP as the designated Grant Administrator for the Measure A Grant Program to submit this request to the L.A. for Kids Steering Committee in accordance with City Council instructions (Council File 18-0611) and to the City Council and Mayor for approval pursuant to Section 14.6(c) of the Los Angeles Administrative Code; and
4. Authorize RAP staff to make necessary technical adjustments to carry out the intent of this Report.

SUMMARY

As provided in the 2024 Measure A Grants Administration Manual, RPOSD revised Measure A's application and awarding procedures for formula-based annual allocation grant funding. As part of this revision, a grantee such as RAP who wishes to apply and receive grants under the Annual Allocation program for individual projects must submit a Work Plan for each

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proposed project instead of a grant application. The Work Plan serves as a functional equivalent to a grant application: it includes a Scope of Work, Deliverables, Timeline, Budget, and other attachments. Once the Work Plan is revised and approved by RPOSD Staff, a Notice to Proceed (NTP) for implementation of each eligible project(s) will be issued to the grantee.

RAP staff requests the Board of Recreation and Park Commissioners (Board) authorize the submission of a Work Plan for the Sunland Dog Park Project for funding consideration under RPOSD's Measure A Category 1 and 2 Annual Allocation Program, and, if awarded, accept the funding.

Sunland Dog Park

- Address: 8651 Foothill Blvd., Sunland, CA 91040
- Grant Request: \$1,350,000
- Project Scope: Create a new off leash dog park, including fencing, benches, tables, hydration station, landscaping, irrigation, synthetic surfacing, and path of travel.

RAP anticipates receiving grant awards by late Summer 2025. Measure A Category 1 and Category 2 grant funding has no match requirement.

BACKGROUND

In 2016, Los Angeles County (County) voters approved Measure A, which provides the City of Los Angeles formula-based annual allocations for capital improvement projects under the Community-based Park Investment Program (Category 1) and Neighborhood Parks, Healthy Communities, & Urban Greening Program (Category 2); competitive grants for capital improvement projects and recreational access programs under Natural Lands, Local Beaches, Water Conservation and Protection (Category 3); Regional Recreation Facilities, Multi-Use Trails and Accessibility (Category 4); and additional competitive grants for Youth and Veteran Job Training and Placement (Category 5) as well as an Implementation, Operations and Oversight category. Additional annual allocations are available under a Maintenance and Servicing Program to offset Proposition A and Measure A funded capital projects. Funding through the Measure A grant program will be generated in perpetuity through the collecting of a parcel tax. In October 2018, City Council designated the L.A. For Kids Steering Committee as the administering entity for Measure A with RAP serving as the Grant Administrator (Council-File 18-0611).

ENVIRONMENTAL IMPACT

The proposed Project consists of the submission of a request of funding for the installation of a new accessory structure in an existing park.

At this time, RAP staff finds that there is not yet sufficient information about the Project to evaluate its potential impact on the environment, staff will come back to the Board with a CEQA determination when the Board considers the final project and more detailed are available.

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FISCAL IMPACT

There is no anticipated fiscal impact to RAP's General Fund in applying for Measure A Category 1 and 2 Annual Allocation funds. Measure A Annual Allocation grants do not require RAP to provide matching funds.

This Report was prepared by Matthew Alcedo, Management Assistant, Grants Administration, and reviewed by Yumi Sangen, Senior Management Analyst I, Grants Administration and by Steven Tran, Senior Management Analyst II, Grants Administration

LIST OF ATTACHMENTS

Measure A Project Scope and Budget

Attachment 1 – Measure A Proposed Scope and Budget (Categories 1 and 2 Grants)

CD	Project Name	Project Location	Proposed Project Scope	Study Area Name	Study Area ID	Grant Performance Period	Measure A Grant Request
7	Sunland Dog Park	8651 Foothill Blvd., Sunland, CA 91040	Create a new off leash dog park, including fencing, benches, tables, hydration station, landscaping, irrigation, synthetic surfacing, and path of travel.	City of LA Sunland – Tujunga – Lake View Terrace – Shadow Hills	139	Term to end up to 5 years from NTP issuance	\$1,350,000
TOTAL							\$1,350,000