

**APPROVED**  
June 23, 2025  
BOARD OF RECREATION  
AND PARK COMMISSIONERS

**BOARD REPORT**

**NO.** 25-100

**DATE** June 23-2025

**C.D.** Various

**BOARD OF RECREATION AND PARK COMMISSIONERS**

**SUBJECT:** APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND  
BALANCE IN FUND 302 TO CONTRACTUAL SERVICES IN THE  
DEPARTMENT OF RECREATION AND PARKS

B. Aguirre \_\_\_\_\_

C. Stoneham \_\_\_\_\_

B. Jones \_\_\_\_\_

C. Santo Domingo \_\_\_\_\_

M. Rudnick \_\_\_\_\_

\*N. Williams NDW

  
\_\_\_\_\_  
General Manager

Approved   X  

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

**RECOMMENDATIONS**

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriations from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, to the Contractual Services account in the Department of Recreation and Parks as follows:

**FROM:**

Unreserved and Undesignated Fund Balance (UUFB) \$1,800,000.00

**TO:**

Account 3040 – Contractual Services \$1,800,000.00

2. Authorize the Department of Recreation and Parks (RAP) General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

**SUMMARY**

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, transfers from other city entities and special funds, and closing of inactive accounts, etc.

## BOARD REPORT

PG. 2                      NO. 25-100

Additional appropriations of \$1,800,000 are needed in the Contractual Services account for security services at the Summer Night Lights (SNL) sites and other RAP facilities. RAP has played a supportive role in the implementation of the SNL as developed and overseen by the Office of the Mayor. SNL provides enhanced programming such as extended hours, sports leagues, community engagement, and local resources for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services and opened up its facilities for use by SNL. The Los Angeles Police Department has provided security services at these facilities associated with the SNL program.

The additional appropriations in Contractual Services will also go towards security services provided at Pershing Square, MacArthur Park, Augustus Hawkins Nature Park, and 109<sup>th</sup> Street Pool.

### FISCAL IMPACT

The additional appropriations within Fund 302 are for a budgetary adjustment that have a net zero impact on RAP's General Fund.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Jomari Agustin, Management Assistant, and reviewed by Joshua Beltran, Senior Management Analyst II, Finance Division.

### ATTACHMENT:

1) Resolution

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Additional appropriations of \$1,800,000 are needed in the Contractual Services account for security services at the Summer Night Lights (SNL) sites and other RAP facilities. RAP has played a supportive role in the implementation of the SNL as developed and overseen by the Office of the Mayor. SNL provides enhanced programming such as extended hours, sports leagues, community engagement, and local resources for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services and opened up its facilities for use by SNL. The Los Angeles Police Department has provided security services at these facilities associate with the SNL program.

WHEREAS, Additional appropriations in Contractual Services will also go towards security services provided at Pershing Square, MacArthur Park, Augustus Hawkins Nature Park, and 109<sup>th</sup> Street Pool.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), authorizes the appropriations from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, as follows:

FROM:

|   |                |
|---|----------------|
| Unreserved and Undesignated Fund Balance (UUFB) | \$1,800,000.00 |
|---|----------------|

TO:

|                                     |                |
|-------------------------------------|----------------|
| Account 3040 – Contractual Services | \$1,800,000.00 |
|-------------------------------------|----------------|

BE IT FURTHER RESOLVED, that the Board authorizes RAP's General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to the transaction referenced herein to carry out the intent of the transfer.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on June 23, 2025 (Board Report No. \_\_\_\_\_).

---

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. \_\_\_\_\_