

APPROVED

April 16 2026

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 26-076

DATE April 16, 2026

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre _____
B. Jones _____
M. Rudnick _____

C. Stoneham _____
C. Santo Domingo _____
*N. Williams NDW



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriations from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, to various accounts in the Department of Recreation and Parks as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$15,725,000.00

TO:

Account 1070 – Salaries, As-Needed \$12,500,000.00

Account 3040 – Contractual Services \$2,200,000.00

Account 3310 – Transportation \$25,000.00

Account 6020 – Operating Supplies \$1,000,000.00

TOTAL \$15,725,000.00

2. Authorize the Department of Recreation and Parks (RAP) General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

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SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, transfers from other city entities and special funds, and closing of inactive accounts, etc. RAP needs to transfer funding for the Summer Night Lights program, brush clearance, and to meet other operational needs of the Department.

RAP anticipates additional appropriations are needed in the following accounts: Salaries, As-Needed (\$12,500,000), Contractual Services (\$2,200,000), Transportation (\$25,000) and Operating Supplies (\$1,000,000).

RAP has played a supportive role in the implementation of the Summer Night Lights (SNL) as developed and overseen by the Office of the Mayor (Mayor). SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services, opened up its facilities for use by SNL, and performed other supportive tasks. In preparation for the SNL program during the summer of 2015, the mayor requested that RAP assume the duties of "the Fiscal Agent" for SNL. This involved assisting in hiring and paying all the part-time staff to be used for SNL, purchasing of materials, and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites. Funding has been provided by the Mayor's office for this purpose in the General City Purpose Fund (GCP), however it's required that the Board appropriate this funding into the various expenditure accounts for RAP's use.

Brush clearance costs have significantly increased in recent years due to expanded park land, environmental compliances, and increases in dead trees and vegetation due to drought, infestation and other environmental factors. Brush clearance costs have risen due to increases in labor costs and work will be performed by RAP's pre-qualified brush clearance contractors.

Additional funding is needed to pay for the cost incurred by RAP to react promptly to emergency situations, shelter activations, extreme weather response, and safety compliance as well as other unexpected or unbudgeted service needs; to support operations as a whole and preparation for seasonal programming (e.g., PlayLA and Summer Camp); to provide cash flow for grant-funded or special fund programs, which may be reimbursed at a later date; and to pay employee use of personal vehicles when reporting to various work locations and mileage pursuant to Labor Contracts. Furthermore, due to unfilled full-time positions, there has been a need for additional part-time staffing to meet the operational needs of the Department.

FISCAL IMPACT

The additional appropriations within Fund 302 are for a budgetary adjustment that have a net zero impact on RAP's General Fund.

This Report was prepared by Jomari Agustin, Management Assistant, and reviewed by Joshua Beltran, Senior Management Analyst II, Finance Division

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ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, RAP anticipates additional appropriations are needed in the following accounts: Salaries, As-Needed (\$12,500,000), Contractual Services (\$2,200,000), Transportation (\$25,000) and Operating Supplies (\$1,000,000).; and

WHEREAS, RAP has played a supportive role in the implementation of the Summer Night Lights (SNL) as developed and overseen by the Office of the Mayor (Mayor). SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services, opened up its facilities for use by SNL, and performed other supportive tasks. In preparation for the SNL program during the summer of 2015, the mayor requested that RAP assume the duties of “the Fiscal Agent” for SNL. This involved assisting in hiring and paying all the part-time staff to be used for SNL, purchasing of materials, and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites. Funding has been provided by the Mayor's office for this purpose in the General City Purpose Fund (GCP), however it's required that the Board appropriate this funding into the various expenditure accounts for RAP's use.; and

WHEREAS, Brush clearance costs have significantly increased in recent years due to expanded park land, environmental compliances, and increases in dead trees and vegetation due to drought, infestation and other environmental factors. Brush clearance costs have risen due to increases in labor costs and work will be performed by RAP’s pre-qualified brush clearance contractors.; and

WHEREAS, Additional funding is needed to pay for the cost incurred by RAP to react promptly to emergency situations, shelter activations, extreme weather response, and safety compliance as well as other unexpected or unbudgeted service needs; to support operations as a whole and preparation for seasonal programming (e.g., PlayLA and Summer Camp); to provide cash flow for grant-funded or special fund programs, which may be reimbursed at a later date; and to pay employee use of personal vehicles when reporting to various work locations and mileage pursuant to Labor Contracts. Furthermore, due to unfilled full-time positions, there has been a need for additional part-time staffing to meet the operational needs of the Department.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), authorizes the appropriations from Unreserved and Undesignated Fund Balance in Fund 302, Department 88, to various accounts in the Department of Recreation and Parks as follows:

FROM:

| | |
|---|-----------------|
| Unreserved and Undesignated Fund Balance (UUFB) | \$15,725,000.00 |
|---|-----------------|

TO:

| | |
|------------------------------------|-----------------|
| Account 1070 – Salaries, As-Needed | \$12,500,000.00 |
|------------------------------------|-----------------|

| | |
|-------------------------------------|----------------|
| Account 3040 – Contractual Services | \$2,200,000.00 |
|-------------------------------------|----------------|

| | |
|-------------------------------|-------------|
| Account 3310 – Transportation | \$25,000.00 |
|-------------------------------|-------------|

| | |
|-----------------------------------|-----------------------|
| Account 6020 – Operating Supplies | <u>\$1,000,000.00</u> |
|-----------------------------------|-----------------------|

TOTAL

\$15,725,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP's General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to the transaction referenced herein to carry out the intent of the transfer.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Meeting held on April 16, 2026 (Board Report No. xx-xxx).

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. _____