

APPROVED

Feb 19 2026

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 26-037

DATE February 19, 2026

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA GOLF COMPLEX DRIVING RANGE FENCING PROJECT – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15301(l)(4) [DEMOLITION AND REMOVAL OF INDIVIDUAL SMALL STRUCTURES SUCH AS ACCESSORY (APPURTENANT) STRUCTURES INCLUDING GARAGES, CARPORTS, PATIOS, SWIMMING POOLS, AND FENCES] AND SECTION 15303(e) [INSTALLATION OF ACCESSORY (APPURTENANT) STRUCTURES INCLUDING GARAGES, CARPORTS, PATIOS, SWIMMING POOLS, AND FENCES] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 1(11)(d) AND CLASS 3(6) OF CITY CEQA GUIDELINES

B. Aguirre	<u>BA</u>	M. Rudnick	_____
C. Stoneham	_____	C. Santo Domingo	_____
B. Jones	_____	N. Williams	_____



 General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve (i) the final plans and specifications for the Sepulveda Golf Complex Driving Range Fencing Project (Project), substantially in the form on file with the Board of Recreation and Parks Commissioners Office; and (ii) the scope of work and the total budget for the Project, as described in this Report;
2. Approve the allocation of \$494,215 in Golf Course Capital Improvement funds from the Golf Capital Improvement Account No. 89G402, Fund 52H, Department 89, Work Order GOCI3115, to the proposed Project;
3. Approve the Project to be bid and constructed through RAP's list of pre-qualified on-call contractors;
4. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
5. Determine that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301(l)(4) [Demolition

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and removal of individual small structures such as Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences] and Section 15303(e) [Installation of accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences] of California CEQA Guidelines as well as Article III, Section 1, Class 1(11)(d) and Class 3(6) of City CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor’s Office of Land Use and Climate Innovation;

- 6. Authorize RAP’s Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and
- 7. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Sepulveda Golf Complex is located at 16821 Burbank Blvd., Encino, CA 91436, in Council District 6. Sepulveda Golf Complex is a 36-hole golf facility and includes a driving range and restaurant facilities. It is maintained and operated by RAP staff. The facility’s driving range is in need of new fencing.

PROJECT SCOPE

The Project’s scope of work includes the following:

- Installation of 1,150 LF of 8’H chain link fence.
- Installation of two 8’H x 20’W chain link double swing gates.
- Removal and disposal of existing 10’H chain link fence.
- Installation of 650 LF of 20’H chain link fence.
- Installation of 600 LF of temporary protective barrier.
- Installation of 650 LF of base board at base of 20’H fence.
- Installation of 15 LF of safety handrail.

PROJECT FUNDING

Upon approval of this Report, \$494,215 in Golf Course Capital Improvement funds can be committed to the proposed Project.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Golf Course Capital Improvements	52H/89/89G402/GOC13115	\$494,215	100%
Total		\$494,215	100%

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PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project.

See below the anticipated Project schedule:

Phase	Duration
Predesign	March 2026
Design	March 2026
Bid and Award	March 2026
Construction	March 2026 – May 2026
Post Construction	June 2026

TREES AND SHADE

The Project will not affect the existing shade and trees at the Sepulveda Golf Complex.

ENVIRONMENTAL IMPACT

The proposed Project consists of demolition of accessory structures such a 10 ft high fence and installation of new accessory structures such as a 20 ft high fence, an 8 ft high fence, a new baseboard, new gates and new handrail.

According to the parcel profile report retrieved on February 4, 2026, this site is not within a coastal, methane or historic protection zone. The site is in the liquefaction zone, but the proposed Project will not increase the risk of liquefactions. Therefore, there is no reasonable possibility that the proposed Project may impact on an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of February 4, 2026, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site or any contaminated sites near the Project area (within 1,000 feet). According to the Caltrans Scenic Highway Map there is no scenic highway located within, or adjacent to, the Project site. Furthermore, the proposed Project is not within an historic site and will not have any significant effect on historic resources.

Based on this information, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301(l)(4) and Section 15303(e) of California CEQA Guidelines and Article III Section 1, Class 1(11)(d) and Class 3(6) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the Governor’s Office of Land Use and Climate Innovation upon Board’s approval.

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FISCAL IMPACT

The approval of this Project will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed driving range improvements are anticipated to be funded by Golf Special Fund 52H/89/89G402. The maintenance of the proposed improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by Rick Reinschmidt, Golf Manager, Golf Division