

APPROVED
Jan 15 2026
BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 26-005

DATE January 15, 2026

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTWOOD PARK – FACILITY UPGRADES (PRJ21908) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15301(d) [RESTORATION OR REHABILITATION OF DETERIORATED OR DAMAGED STRUCTURES, FACILITIES, OR MECHANICAL EQUIPMENT TO MEET CURRENT STANDARDS OF PUBLIC HEALTH AND SAFETY] AND SECTION 15302 [REPLACEMENT OR RECONSTRUCTION OF EXISTING STRUCTURES AND FACILITIES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AS THE STRUCTURE REPLACED AND WILL HAVE SUBSTANTIALLY THE SAME PURPOSE AND CAPACITY] OF CALIFORNIA CEQA GUIDELINES, AND ARTICLE III, SECTION 1, CLASS 1(4) AND CLASS 2 OF CITY CEQA GUIDELINES

B. Aguirre _____ M. Rudnick _____
B. Jones _____ for* C. Santo Domingo DF
C. Stoneham _____ N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work and the total budget of the Westwood Park – Facility Upgrades (PRJ21908) Project (Project), as described in the Summary of this Report;
2. Authorize RAP staff to commit from the fund and work order numbers a maximum of \$342,300.09 in Park Fees for the proposed Project;

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QZ084604
Park Fees	302/89/89716H	QM170197
Park Fees	302/89/89716H	QM170851

3. Approve the Project to be bid and constructed through RAP's list of pre-qualified on-call contractors;
4. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;

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5. Find that the proposed Project aims to replace existing infrastructure, which is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Article 19, Section 15301(d) [Restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety] and Section 15302 [Replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity] of California CEQA Guidelines as well as Article III, Section 1, Class 1(4) and Class 2 of City CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation;
6. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
7. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Westwood Park is located at 1350 South Sepulveda Boulevard in the Westwood community of the City. This approximately 26.70-acre park features three baseball fields, two outdoor basketball courts, two children's play areas, outdoor fitness equipment, a dog park, eight tennis courts, a synthetic soccer field, an indoor gymnasium, and a swimming pool. Due to the facilities, features, programs, and services it provides, Westwood Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The scope of work of the Westwood Park – Facility Upgrades (PRJ21908) Project involves the following:

- Replacement of pool pump
- Replacement of spare fire pump
- Replacement of irrigation pump skid

PROJECT FUNDING

Upon approval of this Report, \$342,300.09 in Park Fees can be committed to the proposed Project, which is the total budget including budget contingency.

See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

On-Call Contract	Contingency Amount
Park Facility Construction	\$68,460.000

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The Park Fees were collected within 5 miles of Westwood Park, which is the standard distance for the commitment of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Park Fees	302/89/89718H	\$325,996.01	95%
Park Fees	302/89/89716H	\$16,304.08	5%
Total		\$342,300.09	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project.

See below the anticipated Project schedule:

Phase	Duration
Predesign	N/A
Design	N/A
Bid and Award	January 2026 – April 2026
Construction	May 2026 – September 2026
Post Construction	October 2026 – March 2027

TREES AND SHADE

The proposed Project has no impact on the existing shade and trees at Westwood Park.

ENVIRONMENTAL IMPACT

Based on the description of the approved scope of work, the proposed Project will consist of: (i) rehabilitation of deteriorated or damaged structures and mechanical equipment to meet current standards of public health and safety, and (ii) replacement of existing structures and facilities where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity. Based on the parcel profile retrieved on December 9, 2025 through NavigateLA (<https://navigatela.lacity.org/navigatela/>), this site is not located within a coastal, historical preservation, or flood zone, nor is it in the vicinity of the Alquist-Priolo fault zone. The site is, however, located within a methane and liquefaction zone, but the proposed Project does not pose any risk of impacting site or structural integrity. As of December 9, 2025, the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) and the State Department of Toxic Substances Control (DTSC) (Envirostor at <https://www.envirostor.dtsc.ca.gov/>) do not list any contaminated or cleanup program sites situated within 1,000 feet of the Project site. When reviewing the Caltrans Scenic Highway Map, no scenic highways travel near the vicinity of the Project site. With regards to Historic-Cultural Monuments, the proposed Project does not pose any risk of impact to historical resources.

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As a result of this environmental impact analysis, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Sections 15301(d) and 15302 of California CEQA Guidelines, as well as Article III, Section 1, Class 1(4) and Class 2 of the City CEQA Guidelines; RAP staff will file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation upon the Board's approval.

FISCAL IMPACT

The approval of this commitment of Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by David Lee, Management Assistant, Planning, Maintenance and Construction Branch.