

MEETING AGENDA

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS FACILITY REPAIR AND MAINTENANCE COMMISSION TASK FORCE

**Thursday, April 3, 2025 at 10:00 A.M.
or soon thereafter as the Board of Recreation and Park Commissioners
adjourns its Regular Meeting noticed for 9:00 A.M.**

**Stoner Recreation Center
1835 S. Stoner Ave., Los Angeles 90025**

Please Note: Public Comment Will be Taken In-Person Only

**To listen to the meeting via Teleconference,
Use this link: <https://us02web.zoom.us/j/87416494098>**

**Or Dial (669) 900-6833 to Join the Meeting
Then Enter this Webinar ID: 874 1649 4098 AND PRESS #**

**LUIS SANCHEZ, CHAIR
MARIE LLOYD, COMMISSIONER**

Staff:

Jimmy Kim, General Manager
Cathie Santo Domingo, Assistant General Manager
Darryl Ford, Superintendent
City Attorney Representative

TO LISTEN TO THE MEETING VIA TELECONFERENCE, YOU MUST DIAL (669) 900-6833, AND ENTER 874 1649 4098 AND THEN PRESS #, OR USE THE LINK <https://us02web.zoom.us/j/87416494098>. PUBLIC COMMENTS WILL BE TAKEN IN PERSON ONLY. EACH SPEAKER WILL BE GRANTED A MAXIMUM OF TWO (2) MINUTES FOR PUBLIC COMMENTS.

NOTICE TO PAID REPRESENTATIVES – IF YOU ARE COMPENSATED TO MONITOR, ATTEND, OR SPEAK AT THIS MEETING, CITY LAW MAY REQUIRE TO REGISTER AS A LOBBYIST AND REPORT YOUR ACTIVITY. SEE LOS ANGELES MUNICIPAL CODE 48.01 ET SEQ. MORE INFORMATION IS AVAILABLE AT <https://ethics.lacity.org/lobbying/>. FOR ASSISTANCE, PLEASE CONTACT THE ETHICS COMMISSION AT (213) 978-1960 OR ethics.commission@lacity.org.

THIS AGENDA AND ITS REPORTS ARE AVAILABLE ONLINE AT: <https://www.laparks.org/commissioners/facility-task-force>.

1. CALL TO ORDER
2. CURRENT BUSINESS
 - A. Parks Needs Assessment
Informational Update

April 3, 2025

3. PUBLIC COMMENT

Comments by the Public on Matters within Task Force Jurisdiction

4. NEXT MEETING

The next Facility Repair and Maintenance Commission Task Force Meeting is tentatively scheduled for Thursday, May 1, 2025 at 10:00 A.M. or soon thereafter as the Board of Recreation and Park Commissioners adjourns its Regular Meeting noticed for 9:00 A.M.

5. ADJOURNMENT

Additional Information

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Task Force Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 202-2640.

Information on Agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the Commission Task Force Agenda may be downloaded from the Department's website at www.laparks.org.

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
FACILITY REPAIR AND MAINTENANCE COMMISSION TASK FORCE BRIEFING
April 3, 2025

Informational Update of the 2025 Recreation and Parks' Park Needs Assessment

Background:

The Park Needs Assessment (PNA) is an evaluation of present and future park and recreational needs of the residents throughout the entire City of Los Angeles, with the goal of developing a Decision Making Framework to objectively inform how RAP should be prioritizing overall park investment, including future capital improvement projects, and to allocate RAP resources to meet the needs identified in the community outreach process that emphasizes inclusivity, accessibility, and transparency. This is the first Citywide PNA effort since 2009.

On December 19, 2024, the Board of Recreation and Park Commissioners approved Board Report No. 24-269; approving the bid and award of contact to Olin Partnership, LTD for the preparation of a Citywide Park Needs Assessment (PNA). On January 2, 2025, RAP executed contract No. 4140 with Olin Partnership, LTD.

The main components of the PNA include: 1) a Technical Advisory Committee (TAC) tasked with critically reviewing and helping to fine-tune materials based on specific technical expertise; 2) a Steering Committee (SC) tasked with providing input on the PNA during the project process; 3) Engaging with the public in a multi-phased outreach program; and, 4) Completing an evaluation of the current and future needs of park and recreation services.

In order to make accurate forecasts on the future needs of RAP services, population projections using the most current Citywide data combined with data of past park investment, growth, and development over the last 25 years will help inform the PNA.

The foundation of the PNA is the feedback gathered from various community outreach methods, including but not limited to stakeholder meetings, public workshops, focus groups, and surveys. The goals of public participation are to: 1) Educate the public about the role RAP plays within the City of Los Angeles; 2) Solicit input from a diverse audience from a diverse cross-section of the City, including individuals who may not be able to attend meetings; 3) Provide opportunities for communities across the City to provide feedback on the PNA process, including progress updates on the Technical Advisory Committee, Steering Committee, and RAP components of the Draft PNA development; and, 4) Include hybrid options that allow for a variety of methods based on any prevailing health restrictions, community preference, or other unforeseen requirements. Currently, there is a website for the PNA that includes information and updates about the project and opportunities for the public to get involved. The website will transition over the course of the process from an engagement website to a web-based version of the PNA document.

The draft PNA report is anticipated to be released in late August 2025, and the final report is anticipated to be released in December 2025.

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March Task Force Updates as of 3/27/2025:

Park Needs Assessment Website: <https://needs.parks.lacity.gov/>

Two surveys (a long version and a short version) are currently available on the PNA website. Alongside the website surveys, a statistically valid survey is currently being administered by the ETC Institute. Data gathered from the surveys will be used to determine the needs of the participating public and to distinguish the specific user groups for the variety of park amenities. Participants would have an opportunity to describe and rank existing park amenities in order of importance in order to gauge the priorities based on user groups. All surveys are anticipated to conclude in mid-April.

Link to the short survey (takes about 5 minutes):

<https://needs.parks.lacity.gov/early-2025-survey-short-version/>

Link to the long survey (takes about 15 minutes):

<https://needs.parks.lacity.gov/early-2025-survey/>

As of March 21, 2025, 2395 people have completed the PNA survey (1061 long survey responses and 1334 short survey responses).

New Data as of 3/27/2025:

Since March 6th, RAP has provided to OLIN the following data:

1. A Full-Time Staffing by Program and by Classification.

Technical Advisory Committee (TAC) Updates as of 3/27/2025:

- The second TAC meeting was held on March 26, 2025 at Comrie Hall at EXPO Center. The agenda topics included an update on the Parks Conditions Assessment, a continued Discussion of Needs Criteria, and Refine Ideas for the Decision-Making Framework.
- The third and final TAC meeting is scheduled for August 14, 2025. The agenda will focus on finalizing the Decision-Making Framework.

Steering Committee (SC) Updates as of 3/25/2025:

- The second SC meeting was successfully held on March 18, 2025 at Comrie Hall at EXPO Center. The agenda topics included Project Updates, Preliminary Survey Results, and a Needs Criteria Discussion & Exercise.
- The remaining SC meetings have been scheduled for the following dates:
 - o April 15, 2025
 - o May 20, 2025
 - o August 19, 2025
 - o September 16, 2025
 - o November 18, 2025

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PNA Information Distribution and Website Updates as of 3/27/2025:

- RAP Public Relations has posted several updates for the PNA beginning on March 3rd. There is ongoing coordination between RAP Public Relations and the PNA project team to expand social media outreach.
- On March 4th, 2025, LA Parks Public Information sent a “RAP All” email, informing and encouraging RAP employees to take and share the PNA surveys.
- On March 11th, 2025, a City All email was sent to all City employees, providing information on the purpose of the PNA, and encouraging participation in the surveys and in community meetings.
- On March 11th, 2025, Superintendent Darryl Ford participated in a news interview for LA CityView 35 to emphasize the need of the PNA, to explain the role that parks play in the City, and how to get involved and stay connected to the project.
 LA City Park Needs Assessment Survey
- During the week of March 17th-March 21st, banners in English and Spanish were distributed to all staffed RAP facilities in the City. This includes but is not limited to recreation centers, pools, senior centers, and museums. The banners are listed as Attachment 1 to this briefing.

City PNA Briefings:

RAP staff and the consultant team have been working to brief the City family to raise awareness about the PNA. See below the following briefings:

- March 17th - Briefing with CD1

Phase 1 Public Engagement as of 3/27/2025:

- All 7 in-person large format meetings for Phase 1 have been completed. Meetings were held in Council Districts 1, 2, 3, 8, 11, 14, and 15.
 - o On March 18, 2025, a virtual meeting open to the public was held. The recording of the meeting is available on the PNA website.
- The first phase of equity-focused sessions have been completed:
 - o Friday, March 14, 2025: “Access for All”
 - o Thursday, March 20, 2025: “Parks in Place”
 - o Friday, March 21, 2025: “The Public Stage”
 - o Thursday, March 27, 2025: “Critical Social Services”
- Tribal Engagement:
 - o March 10th - Briefings with Tongva Taraxat Paxaaavxa Conservancy and Fernandeno Tataviam Band of Mission Indians

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- o March 18th - Briefing with the LA City/County Native American Indian Commission
- o March 21st - Briefing with Tongva Taraxat Pixaavxa Conservancy
- o March 27th - Briefing with Gabrielino-Shoshone
- PNA Pop-Ups have been scheduled for the following events:
 - o Saturday, April 6, 2025 - CicLavia - Koreatown meets Hollywood

Phase 2 Public Engagement as of 3/27/2025:

- Phase 2 includes one virtual meeting and 11 in-person large format meetings planned for the end of May and throughout June (dates listed below).
- The logistical focus for this Phase is to secure meeting locations in Council Districts that were not visited in Phase 1. This includes, but is not limited to, Council Districts 4, 5, 6, 7, 9, 10, 12, and 13. See below the tentative schedule thus far. The final schedule will become available on the PNA website when confirmed.
 - o Thursday, May 29, 2025 from 6pm-8pm at Jackie Tatum Harvard Recreation Center (CD8)
 - o Tuesday, June 3, 2025 from 6pm-8pm at Lakeview Terrace Recreation Center (CD 7)
 - o Wednesday, June 4, 2025 from 6pm-8pm at Lafayette Multipurpose Community Center (CD 10)
 - o Thursday, June 5, 2025 from 6pm-8pm at South Park Recreation Center (CD 9)
 - o Saturday, June 7, 2025 from 10am-12pm at Evergreen Recreation Center (CD 14)
 - o Tuesday, June 10, 2025 from 6pm-8pm at Peck Park (CD 15)
 - o Wednesday, June 11, 2025 from 6pm-8pm at Friendship Auditorium (CD 4)
 - o Wednesday, June 18, 2025 from 6pm-8pm at Sepulveda Recreation Center (CD6)
 - o Saturday, June 21, 2025 from 10am-12pm at Pan Pacific Park (CD 5)
 - o Wednesday, June 25, 2025 from 6pm-8pm at Alpine Recreation Center (CD 1)
 - o Saturday, June 28, 2025 from 10am-12pm at Granada Hills Recreation Center (CD 12)
- The second phase of equity-focused sessions for the topics mentioned above are tentatively scheduled on the following dates:
 - o Tuesday, April 8, 2025: "Access for All" at Expo Center from 10am-12pm.

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- o Thursday, April 10, 2025: "Critical Social Services" at Expo Center from 12pm-2pm.
- o Thursday, April 24, 2025: "Parks in Place" at Expo Center from 12pm-2pm.
- o Wednesday, April 30, 2025: "The Public Stage" at Expo Center from 10am-12pm.
- The coordination of pop up tables at events held by RAP and other organizations is currently being scheduled.
- Youth engagement events are currently being coordinated with relevant organizations to increase engagement with younger demographics.
- The virtual Interest Group Meetings are tentatively scheduled for the following dates:
 - o May 21st - Neighborhood Councils, Park Advisory Boards, Non-Profits, Recreation Groups
 - o May 22nd - Park Funders and Founders
- Three workshops are currently being scheduled.

Community Partners Program

- The application period for the PNA Community Partners Program (CPP) concluded on February 28, 2025. Over \$100,000 of funding is available to approximately 12 partner non-governmental and non-commercial organizations to carry out outreach campaigns throughout the City. Thirteen applications were received for the CPP. The 12 selected CBOs are in the process of being onboarded. A roundtable kick-off meeting is tentatively scheduled in April 2025.

Stay Connected to the PNA!:

Park Needs Assessment Website: <https://needs.parks.lacity.gov/>

PNA Socials:

LinkTree: <https://linktr.ee/lacityparksneeds>

Instagram: LACityParksNeeds

Facebook: LACityParksNeeds, <https://www.facebook.com/lacityparksneeds/>

Youtube: @LACityParksNeeds, <https://www.youtube.com/@lacityparksneeds>

LinkedIn: <https://www.linkedin.com/company/lacityparksneeds>

Attachments:

1. Attachment 1 - Park Needs Assessment Facility Banners
2. Attachment 2 - PNA Schedule
3. Attachment 3 - PNA Community Engagement Plan

**HELP SHAPE THE
FUTURE OF LOS
ANGELES CITY PARKS!**

Scan or visit:
needs.parks.lacity.gov
to share your thoughts!

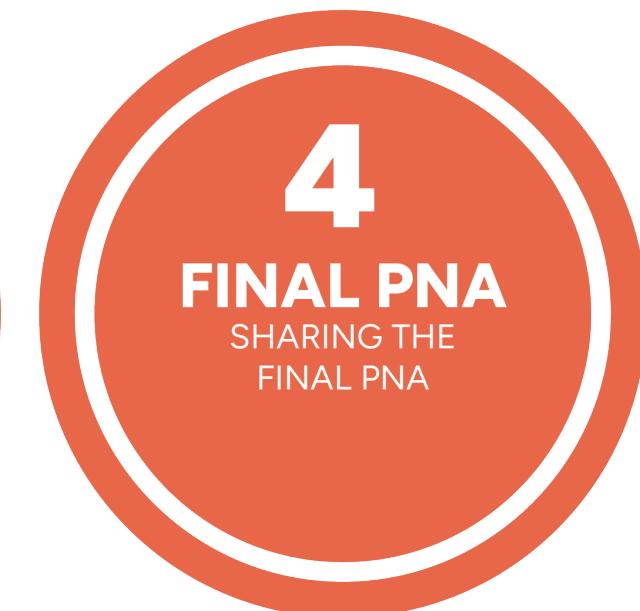


**¡AYUDE A DARLE FORMA
AL FUTURO DE LOS
PARQUES DE LA CIUDAD
DE LOS ÁNGELES!**

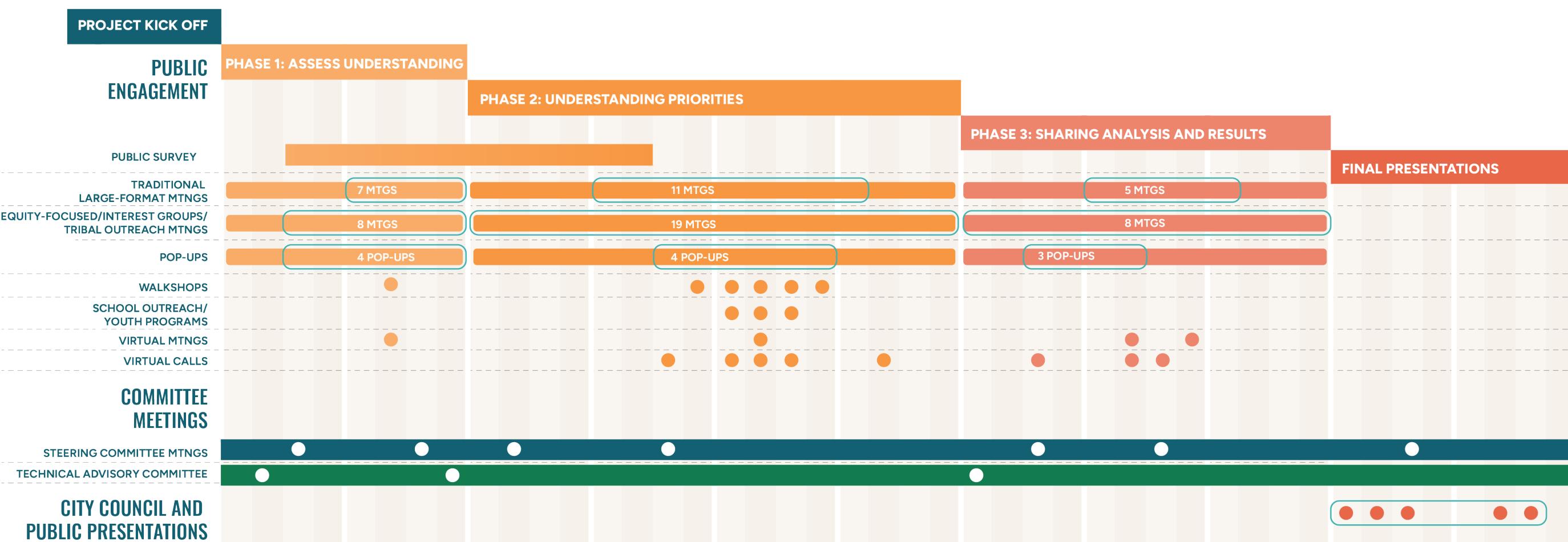
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needs.parks.lacity.gov
¡para compartir sus ideas!



LA Park Needs Assessment
PROJECT SCHEDULE



JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC



PHASE 1 DATES AND GROUPS

COMMUNITY MEETINGS

Community Meeting #1

March 4, 2025: 6pm - 8pm

Community Meeting #2

March 5, 2025: 6pm - 8pm

Community Meeting #3

March 6, 2025: 6pm - 8pm

Community Meeting #4

March 8, 2025: 10am - 12pm

Community Meeting #5

March 11, 2025: 6pm - 8pm

Community Meeting #6

March 13, 2025: 6pm - 8pm

Community Meeting #7

March 15, 2025: 10am - 12pm

Virtual Engagement Meeting

March 18, 2025: 6pm - 8pm

POP-UP EVENTS

Areas and Events Across the City

INTEREST GROUP WORKSHOPS

Interest Group Workshop #1:**Funders and Foundations**

February 20, 2025

Interest Group Workshop #2: Neighborhood**Councils, Non-Profits, Recreation Groups**

February 27, 2025

TRIBAL OUTREACH WORKSHOPS

LA City/County Native American Indian Commission Briefing

February/March 2025

Tribal Briefings, Various

February/March 2025

EQUITY GROUP SESSIONS

Equity Group Session #1: Critical Social Sciences

March 2025

Equity Group Session #2: Parks in Place

March 2025

Equity Group Session #3: Access for All

March 2025

Equity Group Session #4: The Public Stage

March 2025

TECHNICAL ADVISORY COMMITTEE MEETINGS

TAC Meeting #1

February 10, 2025

TAC Meeting #2

March 26, 2025

TAC Meeting #3

August, 2025

STEERING COMMITTEE MEETINGS

Steering Committee Meeting #1

February 18, 2025

Steering Committee Meeting #2

March 18, 2025

Steering Committee Meeting #3

April 15, 2025

Steering Committee Meeting #4

May 20, 2025

Steering Committee Meeting #5

August 19, 2025

Steering Committee Meeting #6

September 16, 2025

Steering Committee Meeting #7

November 18, 2025

LA Park Needs Assessment PHASE 2 MEETINGS

COMMUNITY MEETINGS

Community Meeting #1 Late May 2025 East LA	Community Meeting #7 Late May 2025 West LA
Community Meeting #2 Late May 2025 Downtown LA	Community Meeting #8 Late May 2025 Elysian Valley
Community Meeting #3 Late May 2025 Valley Center/East LA	Community Meeting #9 Late May 2025 Koreatown and Adjacent
Community Meeting #4 Late May 2025 Valley West	Community Meeting #10 Late May 2025 Mid-City
Community Meeting #5 Late May 2025 South LA	Community Meeting #11 Late May 2025 San Pedro
Community Meeting #6 Late May 2025 South LA	Virtual Engagement Meeting Late May 2025 Zoom

EQUITY GROUP SESSIONS

Meetings 1-4 Mid - Late May 2025
Meetings 5 - 8 Early June 2025

TRIBAL OUTREACH WORKSHOPS

3 Tribal Outreach Conversations June 2025

POP-UP EVENTS

Areas and Events Across the City

INTEREST GROUP WORKSHOPS

Meeting 1: Neighborhood Councils May 2025
Meeting 2: CBOs/Non-Profits May 2025
Meeting 3: Recreation Groups May 2025
Meeting 4 May 2025
Meeting 5 - 8 June 2025

SCHOOL/YOUTH OUTREACH

High School Meeting May 2025 Community School or Park
Middle School Meeting May 2025 Community School or Park
Elementary School Meeting May 2025 Community School or Park

WALKSHOPS

3 Walkshops May/June/July 2025 Location based on Phase 1 findings
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INDIVIDUAL INTEREST GROUPS

3 Virtual Calls as Needed

TECHNICAL ADVISORY COMMITTEE MEETINGS

TAC Meeting #1 February 10, 2025
TAC Meeting #2 March 26, 2025
TAC Meeting #3 August, 2025

STEERING COMMITTEE MEETINGS

Steering Committee Meeting #1 February 18, 2025
Steering Committee Meeting #2 March 18, 2025
Steering Committee Meeting #3 April 15, 2025
Steering Committee Meeting #4 May 20, 2025
Steering Committee Meeting #5 August 19, 2025
Steering Committee Meeting #6 September 16, 2025
Steering Committee Meeting #7 November 18, 2025

LA Park Needs Assessment **PHASE 3 MEETINGS**

COMMUNITY MEETINGS

Community Meeting #1: CD 1, 13, 14

Late September 2025

East LA

Community Meeting #2: CD 14

Late September 2025

Downtown LA

Community Meeting #3: CD 2, 4, 6, 7

Late September 2025

Valley Center/East LA

Community Meeting #4: CD 3, 12

Late September 2025

Valley West

Community Meeting #4: CD 8, 9, 10, 15

Late September 2025

South LA

Community Meeting #4: CD 5, 11

Late September 2025

West LA

Virtual Engagement Meeting

Late September 2025

Zoom

INTEREST GROUP WORKSHOPS

2 Interest Group Meetings/Workshops with CBOs and Non-Profits

Mid-September 2025

TRIBAL OUTREACH WORKSHOPS

2 Tribal Outreach Conversations/Workshops

Early September 2025

EQUITY GROUP SESSIONS

4 Equity-Focused, On-Site Workshops/ Focus Groups

September 2025

INDIVIDUAL INTEREST GROUPS

2 Virtual Calls as Needed

POP-UP EVENTS

Areas and Events Across the City

TECHNICAL ADVISORY COMMITTEE MEETINGS

TAC Meeting #1

February 10, 2025

TAC Meeting #2

March 26, 2025

TAC Meeting #3

August, 2025

STEERING COMMITTEE MEETINGS

Steering Committee Meeting #1

February 18, 2025

Steering Committee Meeting #2

March 18, 2025

Steering Committee Meeting #3

April 15, 2025

Steering Committee Meeting #4

May 20, 2025

Steering Committee Meeting #5

August 19, 2025

Steering Committee Meeting #6

September 16, 2025

Steering Committee Meeting #7

November 18, 2025