

REQUEST FOR PROPOSAL
Los Angeles Equestrian Center, Hansen Dam Equestrian Center and Stoney Point Ranch Equestrian
Center Concessions
(CON-M25-008)

IMPORTANT DATES AND LOCATIONS ADDENDUM

DEC 12, 2025	RFP RELEASE Request for Proposal is released for the operation and management of the Los Angeles Equestrian Center, the Hansen Dam Equestrian Center and the Stoney Point Ranch Equestrian Center Concessions. The RFP and Exhibits are posted at: https://www.laparks.org/concession-opportunities and http://www.rampla.org (search RAMP ID 226729)
JAN 15, 2026	MANDATORY PRE-PROPOSAL MEETING A mandatory pre-proposal meeting will be presented at 10:00 a.m. , on January 15, 2026 via Zoom at the following link: https://us02web.zoom.us/j/83915985268 or telephonically at (669) 444 9171; Webinar ID: 839 1598 5268.
JAN 29, 2026	AN ALTERNATIVE MANDATORY PRE-PROPOSAL MEETING An alternative mandatory pre-proposal meeting will be presented at 10:00 a.m., on January 29, 2026 via Zoom at the following link: https://us02web.zoom.us/j/86723443140 or telephonically at (669) 444 9171; Webinar ID: 867 2344 3140. The material to be presented is the same as the January 15 meeting. If you attended the January 15, 2026 meeting via Zoom, you are not required to attend again.
FEB 17, 2026	AN ALTERNATIVE MANDATORY PRE-PROPOSAL MEETING An alternative mandatory pre-proposal meeting will be presented at 10:00 a.m., on February 17, 2026 via Zoom at the following link: https://us02web.zoom.us/j/85438723880 or telephonically at (669) 444 9171; Webinar ID: 854 3872 3880. The material to be presented is the same as the January 15 or 29 meeting. If you attended the January 15 or 29, 2026 meetings via Zoom, you are not required to attend again.
JAN 20 – FEB 20, 2026	SITE VISITS Optional site tours will be conducted at the three equestrian centers on separate dates: LAEC: TBD HDEC: TBD Stoney Point Ranch: TBD Request a date in January or February by email to mark.stipanovich@lacity.org with "Center Tour" in the subject line, ask for two dates that would work for you. Wait for your confirmation reply with additional details.
FEB 20, 2026	QUESTIONS DEADLINE All questions relating to this RFP must be submitted to RAP in writing by February 20, 2026 . Submit your questions to the following email address: mark.stipanovich@lacity.org .
MARCH 24, 2026	DEADLINE TO SUBMIT PROPOSAL AND PROPOSAL DEPOSIT Proposals must be received no later than 1:00 p.m. on March 24, 2026 . Responses will only be accepted electronically. No hard copy or hand delivery of responses will be accepted. One complete proposal should be submitted via email to: rap.commissioners@lacity.org . If the proposal contains confidential information, an additional redacted electronic copy may be sent using a separate electronic submission to RAP. It must be a complete proposal containing all the required documents, only redacted where needed. Proposal responses must be received by the deadline. See RFP Exhibit B for detailed information.

Each submission file must be 20 megabytes (MB) or smaller or broken up into multiple files not to exceed 20MB each. The response must have **CON-M25-08 Los Angeles Equestrian Center, Hansen Dam Equestrian Center and Stoney Point Ranch Equestrian Center Concessions Proposal** in the subject line of the submission. If more than one file is sent in response, your email subject line must note if it's part of a series of how many in number total, after the response title (for example **CON-M25-008 Los Angeles Equestrian Center, Hansen Dam Equestrian Center and Stoney Point Ranch Equestrian Center Concessions Proposal – Part 1 of 3**).

Each original response must include the proposal documents, all pages, with any addenda, and all required information, forms and documentation with original initials and signatures. If submitting a redacted copy of your proposal, send a complete second set with the word "**Redacted**" in the file name(s) and in the subject line under separate submission.

Proposals may also be submitted **via Dropbox**. For submissions using only Dropbox, the maximum file size is 2 GB. Dropbox submissions must be received by the deadline stated above and uploaded onto the following link: <https://www.dropbox.com/request/vxAvLiC4E3pAM6B2f6z6>. Please have

CON-M25-008 Los Angeles Equestrian Center, Hansen Dam Equestrian Center and Stoney Point Ranch Equestrian Center Concessions Proposal and the company name in the subject line of the submission. Documents that must be completed and included in addition to the proposal are listed on the "**Proposal Checklist**" page found as Exhibit B-1 to the RFP. All submitted proposals must show the RFP title, "Los Angeles Equestrian Center, Hansen Dam Equestrian Center and Stoney Point Ranch Equestrian Center Concessions", and the Proposer's name and address.

PROPOSAL DEPOSIT

A proposal deposit (see RFP Exhibit B for detailed information) must also be received no later than **1:00 p.m. on March 24, 2026**. Proposers must make arrangements with the RAP Board Office to drop off proposal deposits Monday – Friday, 8:00 AM – 5:00 PM at **221 N. Figueroa St, Suite 300, Los Angeles 90012**. Please send an email to: rap.commissioners@lacity.org to arrange and confirm a day and time to drop off deposit. Submission of the proposal deposit may also be sent electronically via Automated Clearing House (ACH). For more information on ACH delivery contact the RFP Contract Coordinator at mark.stipanovich@lacity.org. Place "ACH Proposal Deposit" in the subject line. Proposers may also have proposal deposits delivered by UPS/FedEx to the address above. Please **do not** use USPS. All proposal deposits **must** be received by the RAP Board Office before the deadline date and time. Please notify the RAP Board Office of your planned courier delivery via email at: rap.commissioners@lacity.org.

NAMES OF PROPOSERS

Proposers are invited, but not required, to be present at the time of RFP opening, which is the proposal due date and time. Proposers may join at:

<https://us02web.zoom.us/j/88570481742> or via phone at: +1 669 444 9171 US, Webinar ID: 885 7048 1742. **ONLY THE NAME OF THE PROPOSERS WILL BE READ AND RECORDED**. City staff will then review the proposal and MAY make recommendations to the Board (at a date to be determined) on the successful proposal (if any) and award for the Commission's consideration. NO Facsimile proposals or facsimile modifications of proposals will be accepted. Supplemental material may be requested by the City and shall be submitted by the proposer in original form at the address stated above. Failure to submit a complete original proposal as required may result in your proposal being deemed non-responsive.